



Falkirk Council

Contact List (28 May 2025)

Corporate Procurement Unit - General Enquiries

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ART, SPORT & LEISURE

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EDUCATION

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FACILITIES MANAGEMENT

Key Participants	Position	Email Address
Graeme Young	Facilities Manager (Soft Fm Services)	graeme.young@falkirk.gov.uk
Crawford Campbell	Acting Facilities Coordinator	crawford.campbell@falkirk.gov.uk
Marcin Kielczewski	Procurement Graduate	cpu@falkirk.gov.uk
Merle Stevenson	Strategic Procurement Manager	cpu@falkirk.gov.uk

FINANCIAL, LEGAL & BUSINESS MANAGEMENT and HUMAN RESOURCES

Key Participants	Position	Email Address
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FOOD, BEVERAGE & CATERING

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ICT & TELECOMS

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SECURITY EQUIPMENT & SERVICES

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SOCIAL CARE & RELATED SERVICES

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UTILITIES & ENERGY

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VEHICLES & TRANSPORT and TRAVEL

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WASTE & ENVIRONMENTAL SERVICES

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NET ZERO

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JOINT LOAN EQUIPMENT SCHEME (JLES)

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EMPLOYMENT & TRAINING UNIT (ETU)

Name	Position	E-Mail Address
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James King	Strategic Procurement Manager	cpu@falkirk.gov.uk

FALKIRK BUSINESS GATEWAY

Support Area	Key Participants	Phone & Email
Falkirk Business Gateway Advisors will support you to: • Prepare a business plan • Understand business finance and cash flows • Find ways to market your business • Access workshops • Access specialist support • Access to networking opportunities • Access to Scottish Enterprise Programmes A dedicated team of specialists can also provide support covering the follow business topics: • Marketing • Information technology • Finance • Procurement • Leadership and Organisational development • Digital media solutions • Environmental • HR	Business Advisors	01324 808266 business@falkirk.gov.uk
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Charlie Croft-Johnson	Regeneration and Tourism Team Leader	charles.croftjohnston@falkirk.gov.uk



Falkirk Council

Falkirk Council Procurement Clinics

A support service is offered to Small and Medium Enterprises (SMEs) based within the Falkirk Council area who would like the opportunity to contract with the Council and are looking for procurement guidance and advice. Officers from the Corporate Procurement Unit are available to host online procurement clinics in relation to the delivery of **supplies and services**, and Officers from the Council's Place Services can host clinics relating to the delivery of **works**.

Appointments are free of charge and can be requested by sending an email to cpu@falkirk.gov.uk providing the following information:

- Name of your business / organisation
- Nature of supply / service / work delivered by your business / organisation
- Your name
- Your email address
- Your telephone number
- Address of your business / organisation
- What you would like to gain by attending a procurement clinic appointment

Supplier Development Programme - Help available to Scottish SMEs and 3rd sector organisations interested in working with the public sector. The SDP can offer expert training, support and information to help you win and grow your business free of charge.

Falkirk Council [website](#)

Falkirk Council [Contract Register](#)

Public Contracts Scotland [website](#)